

Sample Fidelity Action Plan for the IPS -Y Scale

Fidelity Report Date: May 1, 2028

Action Plan Date: June 1, 2028

People/positions responsible for this plan:

Person	Position	Person	Position
Cindy Sterling	Agency Executive Dir.	Carl Peterson	IPS Supervisor
Juanita Colón	Clinical Dir.	Dan Waters	VR Counselor
Rachel Silver	Quality Assurance Dir.	Ann Ocasio	IPS Specialist
Louis Diaz	First Episode Team Leader	Jordon Smith	IPS Specialist

Fidelity Item	Goal for Improvement	Steps to Achieve Goal	Person(s) Responsible	Target Date
5. Integration of IPS with mental health treatment thru frequent IPS team member contact	IPS specialists will attend weekly mental health treatment team meetings.	Cindy will approach Mental Health Services to discuss confidentiality agreements so that Jordon Smith can attend weekly meetings.	Cindy Sterling	July 1, 2028
		Juanita will speak to the First Episode Psychosis Program team leader about including Ann Ocasio in weekly team meetings.	Juanita Colón Louis Diaz	July 1, 2028
		Carl will ask Ann to attend First Episode Psychosis (FEP) meetings 1-2 times weekly.	Carl Peterson	July 7, 2028

		Carl will attend mental health treatment team meetings twice with Ann and Jordon.	Carl Peterson	Aug, 1, 2028
14A. Experience-based vocational assessment	<p>The IPS team will refrain from suggesting volunteer jobs.</p> <p>The IPS team and VR counselor will avoid using short-term job tryouts.</p>	Carl will discuss reasons for discontinuing these practices with the team. At the same time,	Carl Peterson	July 1, 2028
Supported education	The team will increase the number of young adults receiving education supports from 2 to 6 in the coming quarter.	Carl will ask mental health practitioners to help advertise education services and will provide them with handouts to share with young adults.	Carl Peterson Louis Diaz	Sept. 1, 2028
	The team will increase the number of young adults receiving education supports from 6 to 10 in the following quarter.	<p>Ann and Jordon will begin to offer supported education services to people on their caseloads.</p> <p>See other education items listed below.</p>	Ann Ocasio Jordon Smith	Dec. 1, 2028
14B. Experience-based educational assessment	The career profile will include questions about past academic performance and interest in education.	Rachel Silver will work with the forms committee to make these changes. Carl Peterson will assist.	Rachel Silver Carl Peterson	Sept. 1, 2028

<p>22B. Help with financial aid (for post-secondary education and training programs)</p>	<p>The IPS team will learn about financial aid for secondary education.</p>	<p>Carl, Ann, and Jordon will watch a webinar about FAFSA at FAFSA.gov.</p> <p>Carl, Ann, and Jordon will schedule a meeting with a counselor at the community college financial aid office to learn more about loans and other types of financial aid.</p> <p>Carl, Ann and Jordon will speak with Dan about how he is able to assist students in certificate training programs and college.</p>	<p>Carl Peters Ann Ocasio Jordon Smith Dan Waters</p>	<p>July 1, 2028</p> <p>July 15, 2028</p> <p>July 1, 2028</p>
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Sample Fidelity Action Plan for the IPS -Y Scale II

Fidelity Report Date: January 7, 2029

Action Plan Date: February 15, 2029

People/positions responsible for this plan:

Person	Position	Person	Position
Cindy Sterling	Agency Executive Dir.	Carl Peterson	IPS Supervisor
Juanita Colón	Clinical Dir.	Dan Waters	VR Counselor
Rachel Silver	Quality Assurance Dir.	Ann Ocasio	IPS Specialist
Louis Diaz	First Episode Team Leader	Jordon Smith	IPS Specialist

Fidelity Item	Goal for Improvement	Steps to Achieve Goal	Person(s) Responsible	Target Date
6. Collaboration between IPS specialists and vocational rehabilitation counselors	Dan Waters will participate in an IPS team meeting each month.	Carl and Dan will meet to discuss the best location for the meetings and how the meetings will be structured.	Carl Peterson Dan Waters	March 15, 2029
10B. Agency focus on education	The agency intake form for young adults will include questions about interest in education. Treatment plan forms will include questions about interest in education.	Rachel Silver will work with the forms committee to make these changes.	Rachel Silver	May 1, 2029

