Sample Fidelity Action Plan for the IPS -Y Scale

Fidelity Report Date: May 1, 2028 Action Plan Date: June 1, 2028

People/positions responsible for this plan:

Person	Position	Person	Position
Cindy Sterling	Agency Executive Dir.	Carl Peterson	IPS Supervisor
Juanita Colón	Clinical Dir.	Dan Waters	VR Counselor
Rachel Silver	Quality Assurance Dir.	Ann Ocasio	IPS Specialist
Louis Diaz	First Episode Team Leader	Jordon Smith	IPS Specialist

Fidelity Item	Goal for Improvement	Steps to Achieve Goal	Person(s) Responsible	Target Date
5. Integration of IPS with mental health treatment thru frequent IPS team member contact	IPS specialists will attend weekly mental health treatment team meetings.	Cindy will approach Mental Health Services to discuss confidentiality agreements so that Jordon Smith can attend weekly meetings.	Cindy Sterling	July 1, 2028
		Juanita will speak to the First Episode Psychosis Program team leader about including Ann Ocasio in weekly team meetings.	Juanita Colón Louis Diaz	July 1, 2028
		Carl will ask Ann to attend First Episode Psychosis (FEP) meetings 1-2 times weekly.	Carl Peterson	July 7, 2028

		Carl will attend mental health treatment team meetings twice with Ann and Jordon.	Carl Peterson	Aug, 1, 2028
14A. Experience-based vocational assessment	The IPS team will refrain from suggesting volunteer jobs.	Carl will discuss reasons for discontinuing these practices with the team. At the same time,	Carl Peterson	July 1, 2028
	The IPS team and VR counselor will avoid using short-term job tryouts.			
Supported education	The team will increase the number of young adults receiving education supports from 2 to 6 in the coming quarter.	Carl will ask mental health practitioners to help advertise education services and will provide them with handouts to share with young adults.	Carl Peterson Louis Diaz	Sept. 1, 2028
	The team will increase the number of young adults receiving education supports from 6 to 10 in the following quarter.	Ann and Jordon will begin to offer supported education services to people on their caseloads. See other education items listed below.	Ann Ocasio Jordon Smith	Dec. 1, 2028
14B. Experience-based educational assessment	The career profile will include questions about past academic performance and interest in education.	Rachel Silver will work with the forms committee to make these changes. Carl Peterson will assist.	Rachel Silver Carl Peterson	Sept. 1, 2028

22B. Help with	The IPS team will	Carl, Ann, and Jordon will	Carl Peters	July 1, 2028
financial aid (for post-	learn about financial	watch a webinar about FAFSA	Ann Ocasio	
secondary education	aid for secondary	at FAFSA.gov.	Jordon Smith	
and training programs)	education.		Dan Waters	
		Carl, Ann, and Jordon will		July 15,
		schedule a meeting with a		2028
		counselor at the community		
		college financial aid office to		
		learn more about loans and		
		other types of financial aid.		
		Carl, Ann and Jordon will		July 1, 2028
		speak with Dan about how he		
		is able to assist students in		
		certificate training programs		
		and college.		

Sample Fidelity Action Plan for the IPS -Y Scale II

Fidelity Report Date: <u>January 7, 2029</u> Action Plan Date: <u>February 15, 2029</u>

People/positions responsible for this plan:

Person	Position	Person	Position	
Cindy Sterling	Agency Executive Dir.	Carl Peterson	IPS Supervisor	
Juanita Colón	Clinical Dir.	Dan Waters	VR Counselor	
Rachel Silver	Quality Assurance Dir.	Ann Ocasio	IPS Specialist	
Louis Diaz	First Episode Team Leader	Jordon Smith	IPS Specialist	

Fidelity Item	Goal for Improvement	Steps to Achieve Goal	Person(s) Responsible	Target Date
6. Collaboration between IPS specialists and vocational rehabilitation counselors	Dan Waters will participate in an IPS team meeting each month.	Carl and Dan will meet to discuss the best location for the meetings and how the meetings will be structured.	Carl Peterson Dan Waters	March 15, 2029
10B. Agency focus on education	The agency intake form for young adults will include questions about interest in education. Treatment plan forms will include questions about interest in education.	Rachel Silver will work with the forms committee to make these changes.	Rachel Silver	May 1, 2029

16B. Community- based career exploration	Carl, Ann, and Jordon will each help at least one young adult with an informational interview, meeting with an academic advisor or workplace tour in the coming	Dan will help the team learn about informational interviews, visits with academic advisors and other strategies for career exploration.	Dan Waters Carl Peterson Ann Ocasio Jordon Smith	May 1, 2029
	month. Ann and Jordon will repeat this monthly for two more months.			July 1, 2029
22C. Individualized educational supports after enrollment	IPS specialists will attend IEP, Transition Planning Meetings and 504 Plan Meetings for students in high school special education programs.	Cindy will contact the local principal to discuss how IPS specialists can support high school students and their desire to participate in special education meetings.	Cindy Sterling Carl Peterson Louis Diaz Ann Ocasio Jordon Smith	July 1, 2029
	. 5	Carl or Louis will attend the first meetings scheduled with Ann and Jordon.		Oct. 1, 2029