Sustaining IPS Program Steering Committee

Sample Meeting Agenda

Participants:
  - Pat Greer, mental health agency, chief operating officer
  - John Adkins, mental health agency, clinical director
  - Loretta Walker, IPS supervisor
  - Dale Rawlings, mental health agency, chief financial officer
  - Sue Snyder, Vocational Rehabilitation supervisor
  - Jim Johnson, National Alliance for Mental Illness
  - Tony LeRose, family member
  - Laura LeRose, family member
  - Debra Bright, IPS client
  - Janet Allerby, IPS client
  - Nancy Jorgeson, IPS client
  - Ed Goetz, IPS client
  - Joe Escher, employment specialist

I  Employment Specialists Caseloads
   • Employment specialist caseloads are at 32 people which has a negative impact on outcomes
   • Vocational Rehabilitation counselors, and case managers, would like to make more referrals
   • Is there revenue to support another position?

II  Agency Rate of Employment
   • Agency is ready to begin measuring employment for all consumers with severe mental illness
   • Discussion of how employment outcomes will be used in supervision
   • Feedback from group

IV  Promoting a Culture that Supports Work
   • How can we recognize practitioners, administrators, and others who are champions for IPS and competitive employment?

V  Review of Fidelity Action Plan
   • Discussion of items with a rating of “4.” How can we improve?
   • Loretta to begin drafting fidelity action plan from this discussion

Meeting schedule: Once each quarter