Field Mentoring Checklist for IPS

Date:___________ Employment Specialist:____________________________________

Supervisor: _______________________________

What skill was the focus of field mentoring? (For job development, see Field Mentoring Checklist for Job Development)

Engaging clients
Facilitating family meetings
Education supports

Conducting the career profile/developing the employment plan
Providing job supports

Other: _______________________________

a. Strengths observed:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

b. Obstacles encountered:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
c. Could alternative interventions/approaches have been used?

___________________________________________________________

___________________________________________________________

___________________________________________________________


d. Other feedback or plans to build skills:

___________________________________________________________

___________________________________________________________

___________________________________________________________


e. What did the supervisor learn from the employment specialist?

___________________________________________________________

___________________________________________________________

___________________________________________________________


Next date for field mentoring: _____________________________


___________________________________     _____________
Employment specialist      Date


___________________________________     _____________
Supervisor                                                          Date


The IPS Employment Center at The Rockville Institute
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